

**BOARD OF LIBRARY TRUSTEES MEETING
WEDNESDAY NOVEMBER 8, 2010
7:00 P.M.**

Trustees Room

Present: Gene Boylan, Gregory Buchanan, Hyacinth Crichlow, Janet Evans.
Andrea Gordon, Brendan McLaughlin, Mary Regan.

Absent: Barbara Mason, Ingrid Shaffer

Also Present: Philip E. McNulty

Chair called the meeting to order 7:05 p.m.

Approval of Agenda:

The trustees voted unanimously to approve the agenda for the meeting.

Secretary's Report:

This report was delayed, to be approved at December 13, meeting. Following this report, Crichlow will impressed upon on the success of the Library Month gatherings. A report from Connie Spiros Friends of the Library Board was very encouraging. 8 house parties, 2 book club events, and a Halloween event by the Friends of the Library all made it successful indeed for the library. Spiros will also send a follow up report on gatherings.

Approval of the Minutes:

On a motion duly made and seconded the trustees voted unanimously to approve the Minutes of November 8, 2010.

Citizens Speaks:

Executive Director Brian Scheff of the Discovery Schoolhouse Inc. Forwarded a playground project to the trustees. This playground project in part would be the grounds of the Kidder Building located at 101 Blue Hills Parkway. An architectural drawing of the landscape project was displayed to the trustees. A discussion ensued on the project and a possible communication meeting with the Tucker Neighborhood Association.

An approval from the Library Trustees who are custodial of the building was needed. Trustees would discussed the project and report back to Mr. Scheff who was accompanied by Katherine Rucker and Joan Hirormura project designer.

Approval of Project:

After a brief discussion Brendan Mclaughlin motioned to approve the Discovery children garden. To approve in concept, and to pursue the approved due diligence, further consideration and to consider future approval based upon a final plan.

Trustees voted unanimously to approve this motion.

Treasurer's Report:

No report at this time.

Directors Report:

Phil said that October was the busiest month in the history of the Library. He is getting bids on signage for the library exterior. Recognition area signs for the interior of the library are all up now. Angela O'Brien met with Phil to discuss the sign order sign off.

He also discussed the electricity. If things proceed at the pace it is he will go over budget on the electric bill.

Annual Budget:

Municipal side there was one carryover from last year, there were no expenditure left over. State Aid was broken down in 3 components. The library continues to be in good shape.

Traffic Report:

In the middle of the month stripe would be painted on street entrance.

Customer Service: There was no new news on customer service.

Committee Report: None.

FY 12 Budget draft: Budget draft need to be submitted by December 1st. Trustees vote needed on Warrant articles at the December 13, meeting. We also have a level funded budget with a 0 balance.

In General Expenses 18,000 in book allocation. 24,300 needed to be raised in fundraiser or (40,000). A motion to support this draft was requested.

The trustees voted unanimously to approve the FY 12 Budget draft.

Action Plan for 2011:

Motion to support Action Plan for 2011, to submit to the Commissioner of the Library Board.

Trustees voted unanimously to support this motion.

Sunday Activity Report:

Motion to close on Sunday December 19 to 26th

Trustees voted unanimously to approve this motion.

Other:

None.

A motion to adjourned the meeting.

The meeting was adjourned at 9:30 P.M.

Next meeting dates are.

December 13, 2010

January 13, 2011

February 7, 2011

Respectfully submitted.

Hyacinth Crichlow
Secretary

