

**BOARD OF MILTON LIBRARY TRUSTEES MEETING
MONDAY DECEMBER 14, 2009
7:00 P.M**

Trustees Room

Present: Gene Boylan, Gregory Buchanan, Hyacinth Crichlow, Janet Evans,
Andrea Gordon, Barbara Mason, Brendan McLaughlin, Ingrid Shaffer.

Absent: Mary Regan

Also Present: Philip McNulty, Director

Chair Evans called the meeting to order at 7: 09 p.m.

Approval of Agenda:

The trustees motioned and voted unanimously to accept the agenda for the meeting.

Secretary's Report:

The Minutes of November 9, 2009 postponed at the December 14, 09 trustees meeting, because of a computer bug enabling the minutes to be retrieved and approve.

Approval of Minutes: On a motion made and seconded the trustees voted to move the minutes of November 9, 2009 to the next trustees meeting of **January 11, 2010**

Citizens Speak: None

Treasurer's Report:

Treasurer McLaughlin reported that there was not much action at this time. \$800 was paid to Village Forge for glass top tables. He also requested a stipend for Celebrate Milton.

Upon a motion duly made and seconded the trustees approved the Treasurer's Report of December 14, 2009 and also approved stipend for Celebrate Milton.

Directors Report:

Phil presented his report. He said that the Discovery Schoolhouse, Inc., took occupancy as of December 1st. The first check was sent out to him. The Discovery Schoolhouse, Inc., rented the Kidder Building from the Board of Library Trustees. Phil also updated the trustees on the data of the Sunday hours and Circulation for the month of November.

Committee Report:

Phil discussed two action Items to the Board of Library Trustees.

A) Vacation Carryover

- 1) Phil McNulty: 8 days
- 2) Tim Martin: 28.5 hours

B) Discovery School Sublease.

A form of approval of subleasing between the Discovery Schoolhouse, Inc., and the Community Baptist Church of 25 Meadowview Road, Milton was issued. Stated, providing that all references to using the boiler room as storage are removed, and provided that an executed copy of the sub-lease is provided to the library.

A discussion ensued on the proper procedure of such action and if town council approval was needed. A dossier of the license agreement was given to the trustees.

Upon a motion duly made and seconded the trustees approved the vacation Carryovers.

Upon a motion duly made and seconded. The trustees approved the sub-leasing request of the Kidder Building on pursuant by Town Council.

Fiscal Year 2010 Budget:

Phil discussed a hold back planning on the 2010 budget if we did not get any State Aid.

Old Business:

Phil passed out a review of the library computer use policy.

Upon a motion duly made and seconded. The trustees approved the policy.

Lawn Banners Policy:

Phil discussed the policy of event banners. A list of the requirements was given to the trustees. Director Phil may approve requests that fit within the criteria or may refer request to the Board of Library Trustees for approval if there is a special circumstance.

Upon a motion duly made and seconded. The trustees approved the policy.

New Business:

Chair Evans had a discussion on solar panels investigation and the possibility of installation on roof of library. There would be no cost to the town. A site visit person would come and take a look at the library and give assessment.

Other:

Trustee Gene Boylan discussed the growing popularity of Kindle electronic book and asked the trustees opinion on the subject. At this time it's a far off idea, but one they would explore if needed.

Trustees moved to adjourned meeting.
The meeting concluded at 8:45 p.m.

Next meeting dates are.

January 11, 2010

February 8, 2010

March 8, 2010

Respectfully submitted.

Hyacinth Crichlow
Secretary.

