

**BOARD OF LIBRARY TRUSTEES MEETING  
MONDAY MAY 17, 2010  
7: 00 P.M.**

**Keys Community Room**

**Present:** Gene Boylan, Gregory Buchanan, Hyacinth Crichlow, Janet Evans,  
Andrea Gordon, Barbara Mason, Brendan Mc Laughlin, Ingrid Shaffer.

**Absent:** Mary Regan.

**Also Present:** Philip McNulty Director

Chair Evans called the meeting to order at 7: 05 p.m.

**Approval of Agenda:**

The trustees voted and unanimously approved the agenda for the meeting.

**Secretary's Report:**

**No report at this time.**

**Approval of Minutes:**

**On a motion made and seconded the trustees voted to approve the minutes of April 12, 2010.**

**Minutes of Reorganization Meeting:**

**On a motion made and seconded the trustees vote to approve the minutes of the Reorganization Meeting of April 29, 2010.**

**Citizens Speaks:**

There was a follow up meeting of the March 8, 2010 of Citizens Speaks with Mr. Frederick Munroe, Tom and Lee Ann Berry and two other citizens. Several neighbors with addresses on Reedsdale Road and Academy Lane signed a petition in February 2010 and wrote to the trustees requesting window coverings on the east and southeast sides of the Library.

At the March 8<sup>th</sup> meeting these residents gave a more detail explanation of their concerns. Three trustees Gene Boylan, Gregory Buchanan and Barbara Mason, Director Phil McNulty visited two homes. And reported what they saw.

The trustees welcomed the citizens and relayed their report from the committee members that visited their homes. A discussion ensued on what to be done to the reflected library lights.

After much discussion, the trustees agreed and supported a Request for Proposal (RFP) to be added to the new cleaning contract of the cleaning personnel when it came up.

Brendan McLaughlin motioned to ask the Building Committee to consider as a final building element, an approach to reduce the light that is affecting the neighbors and to establish a course of action with the trustees and the neighbors to address this issue.

**The trustees approved this motion.**

**Treasurer's Report:**

Treasurer Mc Laughlin reported that there was a little activity on interest but not much to report.

**Upon a motion made and seconded the trustees approved the Treasurer's Report of May 17, 2010.**

**Directors Report:**

Phil reported there was no activity this month. For Utility, electric is slightly better than years gone by. With natural gas, it is not all bad news. He also gave an evaluation on Sunday hours and how busy they were.

**Committee Report:**

Phil request some help from trustees to help with some art removal from boxes. The art committee would have an art review day, Thursday May 20, 10:00 a.m. to 12:00 noon.

**Customer Service Committee:**

Committee would meet on Thursday June 3, 2010 at 6:30 p.m.

**Strategic Planning Committee:**

This committee will meet on Wednesday May 26, 2010. No time was set.

**Old Business:**

**Hull Residents.**

Hull was able to retain funds and we are now able to lift restrictions on the residents of Hull. Previously the trustees had voted to deny service of the library to them.

**New Business:**

The Rotary Club of Milton will donate \$ 250.00 and five \$20 gift cards from Barnes & Noble to student readers for the Friends of the Library upcoming summer reading program with Elaine Weischedel children librarian.

**Other:**

A Committee for Director Phil McNulty's evaluation was appointed. The members are Gregory Buchanan, Brendan McLaughlin and Ingrid Shaffer.

Trustees moved to adjourned meeting.

The meeting concluded at 8:50 p.m.

Next meeting dates are.

June 14, 2010

August 9, 2010

September 13, 2010

Respectfully submitted.

Hyacinth Crichlow  
Secretary