

**THE BOARD OF LIBRARY TRUSTEES MEETING
MONDAY JUNE 14, 2010
7: 00 P M**

Trustees Room

Present: Gene Boylan, Gregory Buchanan, Hyacinth Crichlow, Janet Evans, Barbara Mason, Brendan McLaughlin, Mary Regan, Ingrid Shaffer.

Absent: Andrea Gordon

Also Present: Philip E. McNulty, Director

Chair Evans called the meeting to order at 7: 08 p.m.

Approval of Agenda:

The trustees voted and unanimously approved the agenda for the meeting.

Secretary's Report:

The trustees approve the secretary's report.

Approval of Minutes:

On a motion made and seconded the trustees voted to approve the minutes of May 17 2010 with a minor change.

Citizens Speak: None.

Treasurer's Report:

Treasurer McLaughlin reported no activity or change in funds except for a small amount in interest.

Upon a motion made and seconded the trustees approved the Treasurer's Report of June 14, 2010.

Director's Report:

Phil gave a report on Children Services and the summer reading program with Elaine Weischedel. Librarian Diane Dunn has been configuring one of our public computers for Windows 7.

The Personnel Board approved Patricia Reilly's promotion to Library Assistant for Children Services, and approved the appointments of Maura Sargent and Cathy Stapleton as Library Assistants, effective June 10 and 14th respectively.

: Committee Reports:

: Art Committee: Chair Mary Regan reported that the committee met on May 20th.

All was happy with what they saw, except that some of the art needed cleaning. There is also a Hinckley that needs to be cleaned, the others are all etchings which could possibly be auctioned off at some time.

Old Business:

Trustees Gene Boylan and Janet Evans will do a follow up on the neighbors from Citizen Speaks. They will also do a follow up with the Building Committee on the subject of the residents needs.

New Business:

There was a letter from the Historical Society on the assistance of restoring and hanging of the Hutchinson Mirror.

On a motion moved and seconded, the trustees approved to cover the cost of return transportation and professional hanging of the mirror.

Customer Service: Gene Boylan gave a review of his discussion with other Libraries and their success in Customer Services. In his summaries what he learned, could also work for our library.

: Other: Trustee Gene Boylan gave a brief report on the Library Literary Gala of June 9th.

: New Business:

: Phil McNulty gave a report from the Town of Milton Capital Committee.

The Library has no anticipated financing needs for 2010 and 2011. Phil asked for an approval of the report.

Upon a motion duly made and seconded the trustees approved the Capital Committee report.

Nothing further to report, the meeting was adjourned to enter into **Executive Session for the sole reason to discussed Philip E. McNulty's Evaluation.**

On a roll call vote the meeting was adjourned at 8:30 p.m.

The meeting was re-joined at 9:25 to discuss upcoming meeting dates.

Upcoming Meeting dates.

August 9, 2010

September 13, 2010

October 13, 2010

Meeting adjourned at 9: 30 p. m.

Respectfully submitted.

Hyacinth Crichlow
Secretary

**THE BOARD OF LIBRARY TRUSTEES MEETING
EXECUTIVE SESSION
MONDAY JUNE 14, 2010
8: 30 P.M.**

Trustees Room

Present: Gene Boylan, Gregory Buchanan, Hyacinth Crichlow, Janet Evans, Barbara Mason, Brendan McLaughlin, Mary Regan, Ingrid Shaffer.
Absent: Andrea Gordon.

Also Absent: Philip E. McNulty Director.

Upon a motion duly made and seconded the trustees voted by roll call to enter into Executive Session.

Subject of Executive Session: Philip E. McNulty's Evaluation.

The Evaluation Committee:

Gregory Buchanan, Brendan McLaughlin and Ingrid Shaffer, met and forwarded a report of their evaluation to Chair Janet Evans and trustees.

After a short review and discussion, the trustees gave their report and approval of Philip E. McNulty's Evaluation.

Upon a motion duly made and seconded, the trustees ended Executive Session at 9: 25 to return to the regular meeting, to discuss the upcoming meeting dates.